

UZDOC 2.0. Partnership Agreement

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Project: Furthering the quality of doctoral education at Higher Education Institutions in Uzbekistan (UZDOC 2.0.)		Project reference number: 573703-EPP-1-1-2016-1-BE-EPPLA2-CBHE-SP
Programme: Erasmus + Key Action 2: Capacity Building in Higher Education- Structural Projects		Project grant agreement number: 2016-3796/001-001
Duration of the project: 15.10.2016- 14.10.2019 36 months		
PROJECT COORDINATION AND CONTACT:		
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UZDOC 2.0. Project Officer and Main Contact Point for UZDOC 2.0. Partners: Ms Marta Brelih-Wasowska Project & Communications Officer marta.wasowska@unica-network.eu		

Partner Organisations

The Partnership Agreement is made between the following Partner Organisations:

Partner no.	Organisation	Abbreviated name	Country code	Role in the Project
P1	UNICA-Network of Universities from the Capitals of Europe	UNICA	BE	Applicant Organisation, Coordinator, Work Package 5 Leader, Support to Work Package 4 Leader
P2	Politecnico di Torino	POLITO	IT	Full Partner, Task Leader in WP2
P3	Universidad de Granada	UGR	ES	Full Partner, Work Package 2 Leader
P4	Université libre de Bruxelles	ULB	BE	Full Partner, Task Leader in WP2
P5	Eötvös Loránd University Budapest	ELTE	HU	Full Partner, Work Package 3 Leader, Task Leader in WP 2
P6	Tashkent Financial Institute	TFI	UZ	Full Partner, Work Package 1 Leader, Local Coordinating Institution
P7	Namangan State University	NSU	UZ	Full Partner
P8	Tashkent Chemical-Technological Institute	TCTI	UZ	Full Partner
P9	Ministry of Higher and Secondary Specialised Education	MHSSERUZ	UZ	Full Partner
P10	Uzbekistan State Institute of Arts and Culture	UzSiAC	UZ	Full Partner, Work Package 4 Leader
P11	Qaraqalpak State University	QQSU	UZ	Full Partner
P12	Karshi State University	KarsU	UZ	Full Partner, Support to Work Package 3 Leader
P13	Samarkand Institute of Economics and Service	SIES	UZ	Full Partner

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Definition of terms used in the Partnership Agreement

Beneficiary (Full Partner)	All the organisations participating in the Project and benefitting from the EU grant
Contact Person	The main contact person within each Partner Institution
Coordinator	The project Coordinator and lead partner of UZDOC 2.0.: UNICA
The Commission	The European Commission
Consortium	The Coordinator and all Partners involved in the Project
Defaulting Partner	Partner which is in breach of any of its obligations under the GA and/or this PA.
Deliverables	All activities to be carried out as described in the project proposal and all the reports, documents, data and other information required to be provided to the European Commission
Dissemination	A planned and coordinated process of providing information on the project and its outcomes to key actors
Executive Agency	The Education, Audiovisual and Culture Executive Agency (EACEA) of the European Commission
Exploitation	Exploitation consists of “mainstreaming” and “multiplication”. Mainstreaming is the planned process of transferring the successful project results to appropriate decision-makers. Multiplication is the planned process of convincing individual end-users to adopt and/or apply the project results
Force Majeure	As per defined in article II.14 of the Grant Agreement: Any unforeseeable exceptional situation or event beyond the parties' control, which prevents either of them from fulfilling any of their obligations under the Agreement, which was not attributable to error or negligence on their part or on the part of subcontractors, affiliated entities or third parties involved in the implementation and which proves to be inevitable in spite of exercising all due diligence
Grant Agreement (GA)	Grant Agreement for UZDOC 2.0. project no. 2016-3796/001-001
Participants	Participants are considered those individuals fully involved in a project and, in some cases, receiving part of the European Union grant intended to cover their costs of participation (notably travel and subsistence)
Partner/s	All the organisations participating in UZDOC 2.0.
Full Partner	All Beneficiary organisations participating in UZDOC 2.0.
Associated Partner	Organisations participating in UZDOC 2.0. but not being Beneficiary organisations
Project	The UZDOC 2.0. project
Task Leader	Partner responsible for leading one or several activities within a Work Package (WP), but not being a WP- leader
Third Party	Any person/organisation other than Partner

Work Package (WP)	A group of related tasks within the Project
Work Programme	Plan of tasks and activities to be carried out as described in the proposal, together with a timeline
Work Package Leader	Partner responsible for leading one or several work packages

For the purpose of this Partnership Agreement, all definitions not defined otherwise under this section will have the same meaning as in the Grant Agreement.

Partnership Agreement

Grant Agreement number: 2016-3796/001-001

Furthering the quality of doctoral education
at Higher Education Institutions in Uzbekistan (UZDOC 2.0.)

Project reference number: 573703-EPP-1-1-2016-1-BE-EPPLA2-CBHE-SP

The present Partnership Agreement, hereinafter referred to as “the Agreement”, is made and entered into by and between,

Network of Universities from the Capitals of Europe - UNICA

International non-profit association under Belgian law (*association internationale sans but lucratif, a.i.s.b.l.*)

Registration No. 465-298-508

with registered office at c/o University Foundation | Rue d'Egmont 11 | 1000 Brussels | BELGIUM

VAT number BE0465298508

PIC number: 950499994

hereinafter referred to as the “Coordinator”, represented for the purposes of signature of the Agreement by Kris Dejonckheere, Secretary General, the legal representative as defined in the Grant Agreement 2016-3796/001-001,

and the following Beneficiaries:

1. Politecnico di Torino - POLITO

Higher Education Institution established in Italy

corso Duca degli Abruzzi, 24, 10129 Torino, Italy

VAT number: 00518460019

PIC number: 999977754

2. Universidad de Granada - UGR

Public Law University established in Spain

Avenida Del Hospicio s/n, 18071 Granada, Spain

VAT number: Q1818002F

PIC number: 999882015

3. Université libre de Bruxelles - ULB

Private non-profit University established in Belgium

Avenue F.D. Roosevelt 50, 1050 Brussels, Belgium

VAT number: BE0407626464

PIC number: 999986290

4. Eötvös Loránd Tudományegyetem - ELTE Budapest

Public University established in Hungary

Egyetem tér 1-3, 1053 Budapest, Hungary

VAT number: HU15308744-2-41

PIC number: 999896468

5. Tashkent Financial Institute - TFI

Public body (Higher Education Institution) established in Uzbekistan

60A, Amir Temur Street, 100000 Tashkent; Uzbekistan

VAT number: UZ201221691

PIC number: 934147928

6. Namangan State University - NSU

Public University established in Uzbekistan

316, Uychi Street, Namangan city, Uzbekistan

VAT number: UZ200056573

PIC number: 934161314

7. Tashkent Chemical-Technological Institute - TKTI

Public Organisation established in Uzbekistan

32, Navoi Street, 100011 Tashkent, Uzbekistan

VAT number: UZ201053370

PIC number: 933344768

8. Ministry of Higher and Secondary Specialised Education of the Republic of Uzbekistan - MHSSERUZ

Governmental Organisation established in Uzbekistan

2, Chimboy Street, Building 96, Olmozor District, 100095 Tashkent, Uzbekistan

VAT number: UZ201122744

PIC number: 933247671

9. Uzbekistan State Institute of Arts and Culture - UzSIAC

Public body (Higher Education Institution) established in Uzbekistan

127 A, Yalangach district, 100164 Tashkent, Uzbekistan

VAT number: UZ302339722

PIC number: 922791459

10. Qaraqalpak State University named after Berdakh - QQSU

Public body (Higher Education Institution) established in Uzbekistan

1, Ch. Abdirov Street, 230100 Nukus, Uzbekistan

VAT number: UZ202609182

PIC number: 933529650

11. Karshi State University - KarsU

Public body (Higher Education Institution) established in Uzbekistan

17, Kuchabog Street, 180103 Karshi City, Uzbekistan

VAT number: UZ200671933

PIC number: 932809328

12. Samarkand Institute of Economics and Service - SIES

Public body (Higher Education Institution) established in Uzbekistan

9, Amir Timur Street, 009533 Samarkand, Uzbekistan

VAT number: UZ202009161

PIC number: 933288896

hereinafter referred to as the "Beneficiaries", represented for the purposes of signature of this Agreement by their legal representatives, according to the Mandates previously signed and attached to the Grant Agreement (here in Annex III).

Where a provision applies without distinction to the "Coordinator" and the "Beneficiaries", for the purpose of this Agreement they will be collectively referred to as the "Beneficiaries".

The parties hereby have agreed as follows:

Article 1

Subject of the Partnership Agreement

1.1 The present Partnership Agreement (hereinafter referred to as "Agreement") relates to the UZDOC 2.0. project: Furthering the quality of doctoral education at Higher Education Institutions in Uzbekistan, hereinafter referred to as the "Project". **This document is a commitment complementary to the Grant Agreement nr. 2016-3796/001-001 and to the Mandates signed by each Beneficiary.**

1.2 This Agreement defines the terms that govern the relations between the parties, by establishing their rights and obligations, and lays down the rules of procedure for the work to be carried out in order to successfully implement the Erasmus+ CBHE action Furthering the quality of doctoral education at Higher Education Institutions in Uzbekistan.

1.3 The Coordinator and the Beneficiaries undertake to do everything in their power to carry out the work programme forming the subject of this Agreement, which falls within the framework of the **Grant Agreement nr. 2016-3796/001-001**, concluded between the Coordinator and the Education, Audiovisual and Culture Executive Agency (hereinafter referred to as the "Executive Agency"), related to the above-mentioned project.

1.4 The subject matter of this Agreement and the related work programme are detailed in the Annexes of the Grant Agreement. The respective Grant Agreement terms and conditions, related annexes and guidelines, shall form an integral part of the present Agreement, and **take precedence over it** (see Article 20 of the present Agreement for the list of annexes).

1.5 The Coordinator and the Beneficiaries shall be bound by the terms and conditions of this Agreement, the Grant Agreement and any further amendments of the latter.

Article 2

Duration

- 2.1 This Agreement is made effective on **21 June 2017** but shall have retroactive effect from the starting date of the eligibility period as laid down in the Grant Agreement, i.e. **15 October 2016**.
- 2.2 The period of eligibility of the activities and the costs shall be in accordance to the dispositions of the Grant Agreement (eligibility period of 36 months: **15 October 2016 - 14 October 2019**) or any subsequent amendments of it.
- 2.3 The present Agreement shall remain in force until the Coordinator has been discharged in full of his obligations arising from the Grant Agreement signed with the Executive Agency.

Article 3

Obligations and responsibilities

3.1 General obligations and role of the Beneficiaries (including the Coordinator).

The Beneficiaries:

- (a) are jointly responsible for carrying out the activities attributed to them, and shall conduct the work as outlined in the Work Programme and schedule set forth in the Grant Agreement and approved application, working to the best of their abilities to achieve the defined results and taking full responsibility for their work in accordance with accepted professional principles;
- (b) will also be required to input into actions within other Work Packages (WP), as requested by the respective WP-leaders and within the framework set out in the approved application.
- (c) undertake to comply with all the provisions of the Grant Agreement and its annexes, with all the provisions of this Agreement, as well as with EU and national legislation;
- (d) are jointly responsible for complying with any legal obligations incumbent on them jointly or individually;
- (e) shall provide staff, facilities, equipment and material to the extent needed for executing the activities as specified in the Work Programme;
- (f) shall be responsible for the sound financial management and cost efficiency of the funds allocated to the project.

3.2 Specific obligations and role of the Coordinator.

The Coordinator undertakes to:

- (a) be responsible for the overall coordination, management and implementation of the project in accordance with the Grant Agreement;
- (b) be the intermediary for all communication between the Beneficiaries and the Executive Agency, and inform the beneficiaries of any relevant communication exchanged with the Executive Agency;
- (c) inform the Beneficiaries of any changes connected to the project or to the Grant Agreement, or of any event likely to substantially affect the implementation of the action;
- (d) as the sole recipient of payments on behalf of all Beneficiaries, transfer funds to the beneficiaries without unjustified delay and in accordance with the dispositions for payments laid down in Article 5 of this Agreement;
- (e) manage and verify the appropriate spending of the funds in accordance with the dispositions of the Grant Agreement and this Agreement;
- (f) comply with all reporting requirements *vis-à-vis* the Executive Agency, as per the dispositions of Article 1.4 of the Grant Agreement. The Coordinator shall not delegate any part of this task to any party;
- (g) establish payment requests on behalf of the Beneficiaries, as per the dispositions of Article 1.4 of the Grant Agreement;
- (h) provide one copy of this Agreement duly signed to each Beneficiary and to the Executive Agency within 6 months of the signature of the Grant Agreement.
- (i) provide the Beneficiaries with official documents related to the project, such as the signed Grant Agreement and its annexes, the Guidelines for the Use of the Grant, the various reports templates and any other relevant document concerning the project.
- (j) transmit to the Beneficiaries copies of all reports submitted to the Executive Agency, as well as copies of any feedback letters received from the Agency following report assessment and field monitoring visits.

3.3 Specific obligations and role of each Beneficiary (excluding the Coordinator).

Each Beneficiary undertakes to:

- (a) ensure adequate communication with the Coordinator and with the other Beneficiaries;
- (b) support the Coordinator in fulfilling its tasks according to the Grant Agreement;
- (c) submit in due time to the Coordinator all relevant data needed to draw up the reports, financial statements and any other documents provided for in the Grant Agreement, as well as all necessary documents in the events of audits, checks or evaluations;
- (d) deliver and report on the institutions' work and provide the Coordinator with any other information or documents it may require and which are necessary for the management of the project by the deadline set by the Coordinator;
- (e) notify promptly the Coordinator in **writing** of any significant information, event or problem likely to affect or delay the implementation of the Project, as well as of any important deviation of the Project (e.g. replacement of the project Contact Person or any key person involved in the execution of project activities, deviations from work plan, etc.);

- (f) inform the Coordinator in **writing** of any change in its legal, financial, technical, organisational or ownership situation and of any change in its name, address or legal representative
- (e) actively participate in and contribute to meetings, conferences, and round tables organised by Coordinator or any other Beneficiary of the Project.

Article 4

Financing the action

- 4.1 The maximum Erasmus+ grant contribution to the project for the contractual period covered by the Grant Agreement amounts to **EUR 651.017,00** and shall take the form as stipulated in Annex II of the Grant Agreement.
- 4.2 The Coordinator is responsible for the sound financial management of the grant, in accordance with
 - (a) the rules set out by the Executive Agency in the Grant Agreement and in the Guidelines for the Use of the Grant,
 - (b) the internal financial rules of the Coordinating Institution.
- 4.3 The Erasmus+ grant contribution is awarded to the Partnership under the form of:
 - a "*reimbursement of actual costs*" for Equipment and Subcontracting costs;
 - a "*unit contribution*" to the costs incurred for Staff costs, Travel costs and Costs of Stay.
- 4.4 The grant contribution to the project is intended to cover only part of the costs actually incurred by the beneficiaries in carrying out the activities foreseen. The Beneficiaries commit to provide additional resources to the project so as to ensure its full implementation in accordance with the Grant Agreement.
- 4.5 Full details of the estimated budget breakdown per funding source, Beneficiary and budget category is given in Annex I of this Agreement.

Article 5

Payment arrangements

- 5.1 The Coordinator will transfer the part of the Erasmus+ grant contribution corresponding to each individual Beneficiary.
- 5.2 The transfer of the Erasmus+ grant contribution will be implemented in accordance with the following timetable and procedure:
 - (a) For Staff cost, Travel cost, and Cost of stay:

[Within 60 calendar days of receipt] of the necessary and complete proofs of expenditure/activity (as specified in the Guidelines for the Use of the Grant), the Coordinator will reimburse to the Beneficiary's account:

- [For Beneficiaries from the Partner Country] The reimbursements will be made to bank accounts in EURO (one per Beneficiary Institution).
- [For Beneficiaries from Programme Countries], the transfers will be made according to the internal procedure of each Beneficiary Institution.
- Only in exceptional and duly justified circumstances where with the best use of all other means there is no other way possible, the Coordinator may consider cash payments for minor expenses.

(b) Equipment

The purchase of Equipment will be organised in accordance with the programme rules as defined in the Erasmus+ Programme Guide, Guidelines for the Use of the Grant, and Grant Agreement 2016-3796/001-001.

(c) Subcontracting

The transfers to Subcontractors will be organised in accordance with the programme rules as defined in the Erasmus+ Programme Guide, Guidelines for the Use of the Grant, and Grant Agreement 2016-3796/001-001.

5.3. Each expense incurred by Beneficiaries will be reimbursed by the Coordinator only in the case it is:

- (a) eligible as in accordance with the Guidelines for the Use of the Grant.
- (b) related to the project activities and necessary for the project's implementation
- (c) foreseen in the estimated budget breakdown identified under Annex I of the Agreement; reimbursement of any costs that were not foreseen in the estimated budget breakdown require the prior approval of the Executive Agency
- (d) within the principles of sound financial management, in particular in terms of value for money and cost-effectiveness
- (e) generated in the period of eligibility of project expenses as stated in Article 2 of this Agreement
- (f) actually incurred by Beneficiaries and recorded in their accounts.

5.4 Beneficiaries are obliged to use the Erasmus+ grant contribution exclusively for the purposes defined by the project, and in accordance with the terms and provisions of the present Agreement and the Grant Agreement and its annexes.

5.5 If in doubt whether an expenditure will be eligible, Partners must seek permission from the Coordinator.

5.6 The Coordinator is entitled, when this is agreed with the Executive Agency, to withhold any payments due to a Beneficiary identified by the Consortium to be in breach of its obligations under this Partnership Agreement or the Grant Agreement (Defaulting Partner).

5.7 If there is a difference between the amount of the Erasmus+ grant contribution actually used by the partnership and the amount of expenditure declared eligible by the Executive Agency at the end of the project, the following procedure will apply:

- (a) The Beneficiary(ies) responsible for the expenditure declared ineligible will reimburse the corresponding amount to the Coordinator;

(b) Regarding the cost of travel and stay, if the actual cost of travel and stay is higher than the unit cost as specified in the Grant agreement, the differences should be co-financed by the Beneficiary or balanced among the different activities and budget lines of the project by the Beneficiary as long as it is in line with the Guidelines of the Use of the Grant.

5.8. If costs submitted by a Beneficiary are rejected by the Executive Agency, the financial responsibility for this is by the Beneficiary in question.

5.9 The costs of financial transfers shall be borne as following:

- The costs of dispatch/receipt charged by the bank of the Coordinator shall be borne by the Beneficiary;
- The costs of dispatch/receipt charged by a Beneficiary's bank must be borne by the Beneficiary;
- The costs of repeated transfers caused by one of the parties must be borne by the party responsible for repeated transfers

Article 6

Reporting

6.1 The Coordinator is responsible for submitting in due time to the Executive Agency all reports and financial statements as required in the Grant Agreement. For this purpose and in a timely manner, the Beneficiaries commit to provide the Coordinator with all necessary information and, where applicable, copies of supporting documents needed for drawing up reports, financial statements and any other documents required in the Grant Agreement.

6.2 The Coordinator shall provide the Beneficiaries with the appropriate reporting forms for the declaration of expenses/activities and the respective instructions for their completion. **These reports must be drawn up in EURO. The Beneficiaries shall report to the Coordinator on their incurred expenses on an annual basis, within the deadline set by the Coordinator.**

6.3 The Beneficiaries shall keep a record of any expenditure/activity incurred under the project and all proofs and related documents for a period of **5 years after the payment of the final balance under the Grant Agreement**. The Coordinator may reject any item which cannot be justified in accordance with the rules set out by the Executive Agency in the Grant Agreement and in the Guidelines for the Use of the Grant.

Article 7

Budgetary and financial management

7.1 The Erasmus+ grant contribution to the project's staff costs, travel costs and costs of stay will be calculated on the basis of "unit contributions" whose individual amounts are specified in the Erasmus+ Programme Guide and in the Guidelines for the Use of the Grant.

7.2 For the implementation of the project and the Beneficiary's reimbursement of costs incurred in terms of staff, travel and costs of stay, the Partnership will

- apply the **unit costs amounts** defined in the Erasmus+ Programme Guide and in the Guidelines for the Use of the Grant;
- in case of reimbursement of costs incurred, actual eligible costs incurred will be reimbursed by Coordinator **up to a maximum amount as set by the unit cost.**

7.3 The Erasmus+ grant contribution to the project's equipment and subcontracting costs will be based on the justification of the costs actually incurred. This justification will take the form of the support documentation specified in the relevant section of the Guidelines for the Use of the Grant.

7.4 The Beneficiaries confirm that they respect the social and labour legislation of their country regarding the costs of staff contributing to the project.

7.5 Each Beneficiary is responsible for ensuring adequate insurance arrangements for their staff and students while participating in project activities.

7.6. Reimbursement of costs staff costs, travel costs, and costs of stay may be transferred to the private bank account of the person concerned upon consent of the Legal Representative of his/her institution and upon agreement of the Coordinator.

7.7. The Coordinator and Local Coordinator will be in charge of the purchase of Equipment and its timely delivery to the Beneficiary Institutions in Uzbekistan.

Article 8

General administrative provisions

8.1 The management structure of the project consists of:

- (a) **Project Coordinator**, responsible for the general project management, communication between the Executive Agency and the Consortium, day-to-day administrative and financial management, project coordination and scheduling of activities, and monitoring project's progress;
- (b) **Local Coordinator**, with adequate competences in English language, project management and implementation of international projects, responsible for a strong coordination and collaboration with all relevant stakeholders at the national level;
- (c) **Work Package Leaders** coordinate the implementation of tasks and activities as outlined in their Work Packages and report to Project Coordinator and the Project Management Board;
- (d) **Project Management Board (PMB)**, decision-making body of the Project chaired by Coordinator and composed of 1 representative per Beneficiary Institution and representatives of Coordinating Institution; The PMB supervises the Project's implementation, takes decisions relevant to the Project, and ensures that the Project achieves its objectives and results as set out in the Work Plan. The Project Management Board meetings will be organised twice per year, jointly with other project activities to

ensure cost effectiveness. The minute taking of meetings will rotate between Partners to ensure good engagement with the Project;

(e) **Uzbek Local Coordination Board (ULCB)** supervises key project activities carried out in Uzbekistan and ensures structured dialogue with relevant stakeholders, including Associated Partners and other bodies and organisations relevant for doctoral education in Uzbekistan; It will consist of one representative per Uzbek Partner Institution and will be coordinated by Tashkent Financial Institute, Local Coordinating Institution. The ULCB meetings will be organised once per year.

8.2 Every Partner:

- (a) Should have a representative present at any ordinary or extraordinary Project Management Board (PMB) meeting and, in case of Uzbek partners, at any Uzbek Local Coordination Board (ULCB) meeting;
- (b) Should contribute proactively to all Project Management Board (PMB) meetings;
- (c) May appoint a substitute or a proxy to attend any Project Management Board (PMB) meeting if the main PMB representative is unavailable;
- (d) [for Uzbek Partners] May appoint a substitute or a proxy to attend any Uzbek Local Coordination Board (ULCB) meeting if the main ULCB representative is unavailable.

8.3 Any important project-related communication between the parties shall be done **in writing** and addressed to the **Contact Person** of each Beneficiary, appointed officially by each Beneficiary and listed in Annex II.

8.4 Any changes to the information provided in Annex II should be communicated to the Coordinator in a timely manner.

8.5. The designated **Contact Person** at each Beneficiary Institution is responsible for:

- (a) Being the liaison between the Legal Representative of the Beneficiary Institution and the Coordinator;
- (b) Acting as main point of contact and ensuring the link between the representatives of the Beneficiary Institution involved in the Project and the Coordinator;
- (c) Report to the Coordinator, WP-Leaders and Task Leaders, to the Steering Committee of the Consortium, on the activities carried out by the representatives of the Beneficiary Institution;
- (d) Collect the documents and supporting documents requested and forward them to the Coordinator in a timely manner, respecting the deadline set by the Coordinator.

8.6. Any official communication related to the Project shall be made **in writing** and shall be addressed to the Contact Person of each Beneficiary Institution.

Article 9

Promotion and visibility

9.1 The Coordinator and the Beneficiaries shall ensure adequate promotion of the project and commit to playing an active role in any actions organised to capitalise on, and ensure the Dissemination and Exploitation of project results.

9.2 Any notice or publication by the project, including at a conference or a seminar, must specify that the project is being co-financed by EU funds within the framework of the Erasmus+ Programme and must comply with the visibility rules laid down in Articles I.10.8 and I.10.9 of the Grant Agreement, as well as in section 1.6 of the Guidelines for the Use of the Grant.

Article 10

Confidentiality and data protection

10.1 The Coordinator and the Beneficiaries undertake to preserve the confidentiality of any document, information or other material directly related to the subject of the Agreement that is duly classed as confidential, if disclosure could cause prejudice to the other party. The parties shall remain bound by this obligation beyond the closing date of the action.

10.2 All personal data contained in or relating to this Agreement shall be processed in accordance with the dispositions of Article II.6 of the Grant Agreement.

Article 11

Ownership and property rights

11.1 The ownership of all project results, including copyrights and intellectual property rights, as well as all reports and other documentation resulting from the action, shall be vested in the Beneficiaries, in compliance with Article I.7 of the Grant Agreement.

11.2 Materials already developed and brought in may be only used within the scope of the Project as templates of good practice. Copyrights shall be strictly safeguarded and permission for reproduction and scale of production has to be settled beforehand.

Article 12

Liability

12.1 Each of the contracting parties discharges the other of any civil liability for any damages suffered by itself or its staff/students as a result of the performance of this Agreement, insofar as such damages are not due to serious or intentional negligence or fault of the other party or its staff/students.

Article 13

Conflict of interest

13.1 The Coordinator and Beneficiaries must undertake all necessary precautions to prevent any risk of conflicts of interest which could affect their impartial and objective performance of the Agreement. Such conflict of interest could arise in particular as a result of economic interest, political or national affinity, family or emotional reasons, or any other shared interest.

13.2 Any situation constituting or likely to lead to any such conflict should be brought to the attention of the coordinator without delay, and the Beneficiary in cause shall undertake to take all necessary measures to rectify this situation at once.

13.3 The coordinator will decide if it is deemed necessary to inform the Executive Agency as provided for in Article II.4 of the Grant Agreement.

Article 14

Working languages and communication

14.1 The working language of the partnership is **English**. In the event of translation of any project working documents or publications into any other language, the English version shall prevail for interpretation. Any expenses related to translation and interpreting are to be covered via co-financing.

14.2 Both Parties commit in allocating to the project staff with enough knowledge of the working language, allowing a smooth communication and understanding of the matters discussed.

14.3 Acknowledging the importance of effective communication, all Partners agree that:

- (a) All multilateral, written communication in the project shall be in English
- (b) The preferred form of written communication shall be electronic mail
- (c) Partners will use standard templates for reporting (i.e. cost statements, monitoring and progress reports, etc.). These forms will be provided by the Coordinator
- (d) All reports, material for websites, and any other communication and publicity material will use a common format to be provided by the Coordinator and will be used by all Partners
- (e) Formal contacts with the Executive Agency will be made through the Coordinator. The Coordinator commits to promptly update the relevant Partners on the outcomes.

Article 15

Conflict resolution

15.1 In case of conflict between the project partners resulting from the interpretation or the application of this Agreement, or in connection with the activities contained within, the parties involved shall make the effort to come to an amicable arrangement rapidly and in the spirit of goodwill and good cooperation.

15.2 Disputes should be addressed in writing to the **Project Management Board** that will try to mediate in order to resolve the conflict.

Article 16

Applicable law and jurisdiction

16.1 This Agreement is governed by the Belgian law, being the law of the Coordinator's country.

16.2 In case of any disputes on matters under this Agreement, which cannot be resolved by an amicable settlement, the matter shall have to be decided in accordance with the jurisdiction of the Coordinator's country.

16.3 If any provision of this Agreement or the application of any such provision shall be considered invalid or unenforceable in whole or in part for legal requirements, all other stipulations remain valid and binding to both parties.

16.4 If any provision in this Agreement should be wholly or partly ineffective, the parties to this Agreement undertake to replace the ineffective provision by an effective provision which comes as close as possible to the purpose of the ineffective provision.

16.5 This Agreement is concluded in **English**. In the event of translation of this Agreement and its annexes, the English version shall prevail for the interpretation of this Agreement.

Article 17

Termination of the Agreement

17.1 In the event that any of the Beneficiaries fail to perform any obligations under the present Agreement or the Grant Agreement, the Coordinator may terminate their participation in the project, upon formal written authorisation by the Executive Agency.

17.2 The Coordinator shall notify the Beneficiary in cause by registered letter. The Beneficiary has one month to supply all relevant information to appeal the decision.

Article 18

Force Majeure

18.1 If either parties face a case of *force majeure* (as per defined in article II.14 of the Grant Agreement), it shall promptly notify the other party in writing, specifying the nature, probable duration and expected effects of this event.

18.2 Neither of the parties shall be deemed in breach of its obligations if it has been prevented from performing its tasks due to *force majeure*. The parties shall take all necessary measures to minimise possible damage to successful project implementation.

Article 19

Amendments

19.1 Any amendments to this Agreement must be made in writing by means of a Supplementary Agreement, and become effective when signed by the authorised legal representatives of both parties. No oral agreement may bind the parties to this effect.

19.2 The amendment may not have the purpose or the effect of making changes which might call into question the dispositions of the Grant Agreement.

Article 20

LIST OF ANNEXES

Annex I - Budget/Expenditure/Co-financing breakdown per partner and budget category

Annex II - List of Contact Persons

Annex III - Copy of the Grant Agreement signed between the Coordinator and the Executive Agency, its annexes, and any existing amendment

Annex IV - Guidelines for the Use of the Grant and Programme Guide

Annex V - Internal Reporting forms and templates

We, the undersigned, declare to have read and accepted the terms and conditions of this Agreement as described here before, including the annexes thereto.

For the Coordinator

Name and surname of Legal Representative Kris Dejonckheere

Function of Legal Representative: UNICA Secretary General

Fédération des Universités
des Capitales de l'Europe



Signature and stamp

Done in Brussels
Network of Universities
from the Capitals of Europe

Date: 20.06.2017

For Politecnico di Torino - POLITO

Name and surname of Legal Representative: prof. Marco GILLI

Function of Legal Representative: Rector

Done in Turin

Signature and stamp:  

Date: 19 June 2017

For Universidad de Granada - UGR

Name and surname of Legal Representative:

Pilar Aranda Ramirez

Function of Legal Representative:

Rector

Done in Granada

Signature and stamp:



Date: *12 June 2017*



For Université libre de Bruxelles - ULB

Name and surname of Legal Representative: Yvon ENGLERT

Function of Legal Representative: Rector

Done in Brussels

Signature and stamp:


Date: June 13th 2017



For Eötvös Loránd Tudományegyetem - ELTE Budapest

Name and surname of Legal Representative:

Function of Legal Representative:


Dr. Bama Mezey
rector




Dr. Gyula Scheuer
chancellor

Judit Damisné Ravasz
financial director

Done in Budapest

Signature and stamp:

Date: 19 / 06 / 2017


dr. Rikker Emilia
JOG

For Tashkent Financial Institute - TFI

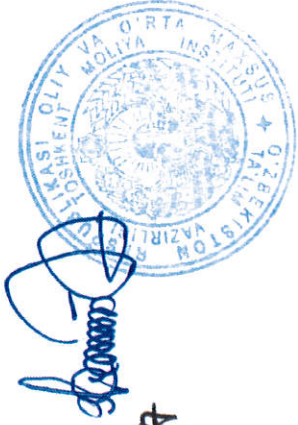
Name and surname of Legal Representative: Nizamiddin Khaydarov

Function of Legal Representative: Rector

Done in Tashkent

Signature and stamp:

Date: 12/06/2017



For Namangan State University - NSU

Name and surname of Legal Representative: Prof.Dr.Abdusalim UMAROV

Function of Legal Representative: Rector

Done in Namangan

Signature and stamp:

Date: 12.06.2017



06.2017

For Tashkent Chemical-Technological Institute - TKTI

Name and surname of Legal Representative: Shukhrat Mutalov

Function of Legal Representative: Rector of the institute, D.Sc.

Done in Tashkent

Signature and stamp:

Date:



14.06.2017y.



For Ministry of Higher and Secondary Specialised Education of the Republic of Uzbekistan -
MHSSERUZ

Name and surname of Legal Representative: Mr. M.Inoyatov

Function of Legal Representative: Deputy Minister

Done in Tashkent
Signature: 
Date: 15.06.2017



For Uzbekistan State Institute of Arts and Culture - UzSIAC

Name and surname of Legal Representative: Sayfullayev Bakhtier

Function of Legal Representative: Rector



Done in Tashkent

Signature and stamp:

Date:

14.06.2017

For Karshi State University - KarsU

Name and surname of Legal Representative: Lutfullo Yoziev

Function of Legal Representative: Vice-rector on scientific affairs



Lutfullo Yoziev
16.06.2017

For Samarkand Institute of Economics and Service -SIES

Name and surname of Legal Representative: Dilbar Aslanova

Function of Legal Representative: Vice-Rector for Scientific Affairs

Done in Samarkand

Signature and stamp:

Date: 15.06.

